

TRANSCRIPTION FILING/DIPLOMA FORM

We are very pleased that you have decided to file your transcript with the Susquehanna Valley Homeschool Diploma Program. This transcript filing form and the filing/diploma fee **must be received by the deadline. Deadline for filing, regardless of participation in the ceremony, is June 1st for July graduations and December 1st for January graduations.** Evaluations and final transcript may be sent after the deadline. Filing forms that arrive late without the late fee will be placed on the next scheduled graduation list. Anyone who files late may not participate in the ceremony. We will not release any information to anyone (prospective colleges, prospective employers, etc.) unless we receive a signed, written request the student. There is a separate transcript fee of \$5.00 per request. The official sealed transcripts will be sent from our organization to the party according to your written requests.

Date: _____

I am filing a transcript for (Student's name). _____

Graduating: (circle one)

January

July

Year _____

I am enclosing the following:

____ Evaluations for High School credits and any public school transcripts, if applicable.

____ SVHDP Transcript of High School Record, with all/any credits from public or private schools added, and properly signed by the supervisor and a SVHDP approved evaluator. If the transcript form is not properly and completely filled out, we may be forced to delay issuing the diploma. Please do your part to help expedite the process.

____ \$45.00 (not participating in ceremony) filing/diploma fee (per student)

____ \$65.00 (participating in ceremony) filing/diploma fee (per student). Participating students must have their biographies in by June 30th or December 30th in order to have them printed in the programs.

____ Additional \$25.00 (late fee). Any filing form received after the deadline.

Make check payable to SVHDP. Send to SVHDP, 484 Pleasant View Road, Hummelstown, PA 17036

____ We have read the Susquehanna Valley Homeschool Diploma Program manual and we understand our responsibilities and privileges under this program.

Student's Name as it should appear on the diploma: _____

(please print clearly)

Diploma: (circle one) Academic General Business Vocational _____ (specify area)

Address (please print): _____

Phone: _____

Email: _____

Supervisor's (Parent's) signature: _____

Name and. Phone # of Evaluator: _____

Yes No I will/will not participate in the graduation ceremony.
(circle one)

____ January ____ ____ July ____
(put an X)